

Mandatory Disclosures

Name of the Institution	Vidura College of Business Management
Address of the Institution	Pattabhi Nagar, Ravelli Village, Toopran Mandal, Medak District – 502 336, Telangana
Name of the Society	Shree Sai Rathan Educational Society
Address of the Society	H.No.3-14-7, Srinivasapuram, Ramanthapur, Ranga Reddy District, Hyderabad - 500013
Name of the Principal	Dr. B. Ratan Reddy

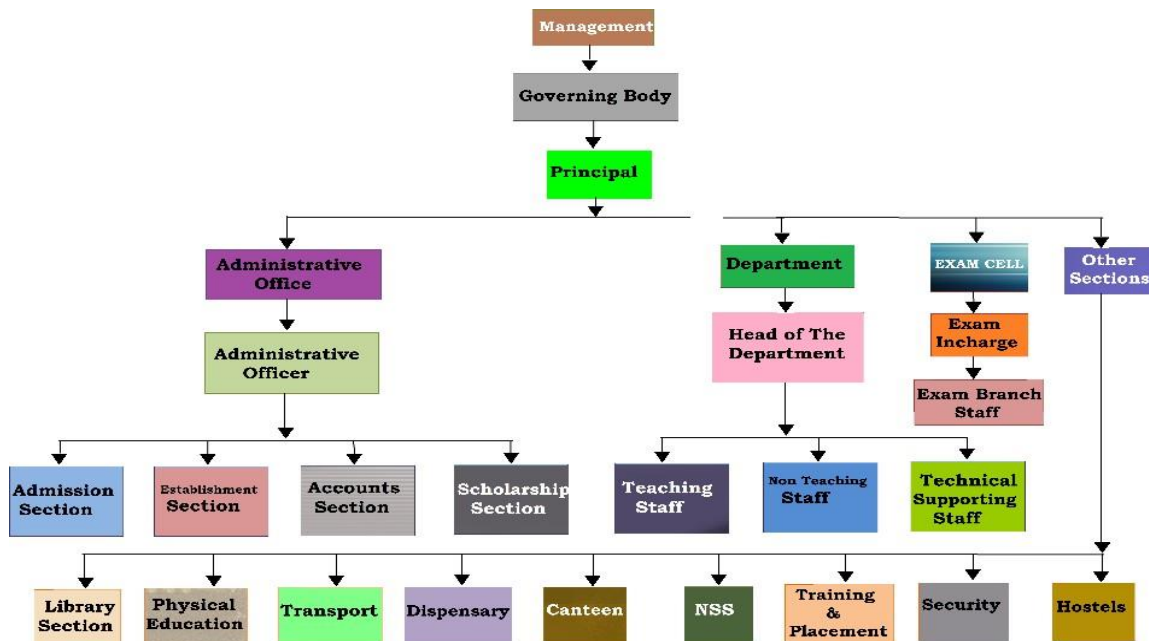
Governing Board Members

Governing Board Members			
1	Prof B Ratan Reddy	President	Management Representative
2	B Supraja	Chairperson	Management Representative
3	B Sandeep Reddy	Industrialist	Management Representative
4	Mrs B Sandhya	Treasurer	Management Representative
5	K Satya Vikram Reddy	Member	Management Representative
6	B Shilpa	Member	Management Representative
7	Prof B D Tripathi	Member	Management Representative
8	Prof Manjunath Hegde	Member	Management Representative
9	Nominee of the AICTE	Ex-Officio Member	Will be obtained after the grant of approval

10	Nominee of the State Government	Ex-Officio Member	Will be obtained after the grant of approval
11	Dr. A. Sirisha	Faculty Representative	Nominated by the Management of the Society
12	Mr. Mohammad Abdul	Faculty Representative	Nominated by the Management of the Society
13	Dr. Dasoju SRavan	Advisory Member	Nominated by the Management of the Society
14	Prof. R.K. Mishra	Chairman, Advisory Committee	Nominated by the Management of the Society

Academic Advisory Body		
1	Prof. R.K. Mishra	Chairman
2	Dr. B. Ratan Reddy	Principal
3	Dr. A. Sirisha	Member

Organizational chart and processes



Nature and Extent of involvement of Faculty and students in academic affairs/improvements

- Students are mentored towards ethics, morals and social responsibility to live with broad under
- standing on the society
- Innovative teaching learning process
- Guidance to higher education in India and abroad
- Students are guided to do projects that helps to spread the technology into every corner of the society Students are exposed to National and International community's by advising

	<p>Them to participate in certain conferences through webinars</p> <ul style="list-style-type: none"> • Implementation of sustainability measures • Extending the facilities to the community through extension activities • Stakeholders of the Institute especially students are encouraged to participate in the Institute Management through their memberships in various committees. • The Institute has been conducting Faculty Development Programs • The Internal Quality Assurance Cell [IQAC] and Academic Audit Committee (AAC) are instrumental in enhancing and assuring the quality of teaching and learning in the Institute • Implementation of Internal and external Academic and Administrative audit • Annual Self Appraisal for faculty is in practice • The Institute has active and vibrant Governance and Leadership policies which are pivotal for promoting and upholding the standards and quality of the Institute.
<p>Mechanism/Norms and Procedure for democratic/ good Governance</p>	<p>The institute has a well established hierarchical system for effective implementation of the institutional goals stipulated in the Vision and the Mission. Institute quality policy is an Effective Source of Technical Manpower for the Nation and to contribute to the growth of the Nation by constantly upgrading the quality of Technical Education by meeting the challenging needs of the society and effectively coordinating the activities of the Staff, rural and urban Students and the industry while keeping the ethical and moral standards required.</p> <p>The Principal is the Academic and Administrative Head of the Institute, is supported by Deans, Heads of the Departments, IQAC coordinator, Accounts Officers, and Conveners of Various Institute level Committees. The Academic and administrative aspects of the institute have</p>

	<p>been driven by different committees in force. Periodical meetings of committees will be held to discuss the fulfillment of the resolution made in the previous meetings and to propose action plan for future run of the institute. The Institute's Policies, Strategy, Resources, as well as Operations and Quality Assurance later to the different facets of the Institute, viz. Academics, Research, Innovation and Entrepreneurship, and social Responsibility with Global Vision. The institute's hierarchy as well as functioning of various bodies is presented in the additional information attached.</p> <p>The role and involvement of faculty members as well as students and other stake holders are also included in additional information. There is a system of dissemination of powers and duties across the members of the institute which makes the faculty and students to feel their involvement in the day to day organization of the institute. The Governing body of the institute is the supreme authority to formulate the policies and plan the activities in the institution in an academic year.</p> <p>The Heads of various departments will receive the grants from the management for the resolutions made by the Governing body through the Head of institute. Faculty members as well as students are included as members of all committees which are responsible for taking care of tasks related to different cells, departments, library etc. This ensures decentralization of powers to maximum percentage of faculty and student members. The members always takes vision and mission of the institute as a reference while developing strategies for curricular aspects, governance, research related activities, inclusion of cross cutting issues into curriculum etc.</p>
<p>Student Feedback on Institutional Governance/Faculty performance</p>	<p>Student feedback is very important at each level because majority of the outcomes are predominantly related to the academic performance of the students. We have very effective Feedback mechanism in our institution</p>

**Grievance Redressal mechanism
for Faculty, staff and students**

As per JNTUH directions, Students Grievances Redressal Committee (SGRC) has been re-constituted to enquire the complaints received from the aggrieved students including ragging or staff of the college and to recommend to the Ombudsman and Chairman through the Principal of the college, the penalty to be imposed. The members of the committee are as follows:

S. No.	Name	Designation	Category
<i>Senior Faculty Nominated by the Principal as Chairman</i>			
1	Dr. B. Ratan Reddy	Principal	Chairman
<i>Four Senior Faculty members nominated by the Principal</i>			
2	Dr. A. Sirisha	Assistant Professor	Member
3	Mohammed Abdul	Assistant Professor	Member
4	R. Srinivasu	Assistant Professor	Member
5	Dandugula. Suresh	Assistant Professor	Member

Anti-Ragging Committee

Sub:ConstitutionofAnti-raggingcommittee-reg.

You are all aware that “THE RAGGING IS BANNED IN EDUCATIONAL INSTITUTIONS”. However, based on the recommendations from the Supreme Court, AICTE, Govt. of Telangana and JNTUH, Hyderabad, the precautionary measures are to be taken to vigil and to monitor the act of ragging at the institution level to eradicate it.

In this connection, this is to inform to all the members of the college that an “ANTI- RAGGING COMMITTEE” has been constituted in our college with following teams.

S. No.	Name	Designation	Category
<i>Principal of the College (Chairman)</i>			
1	Dr. B. Ratan Reddy	Principal	Chairman
<i>Nominated Senior Faculty as Coordinator by the Principal</i>			
2	Dr. A. Sirisha	Associate Professor and HOD	Coordinator
3	Mohammed Abdul	Assistant Professor	Member
4	R. Srinivasu	Assistant Professor	Member
5	Dandugula Suresh	Assistant Professor	Member

All the members, depending on their availability (free time), shall continuously move in the college to monitor the situation inside the building, in the ground, in the canteen, in the buses, on the terrace etc. The committee members direct the students to their respective classes.

In case, if any of the committee members identifies an incident, the students may be properly advised, the group members can meet and advise the students, or the case can be brought to the notice of Quick Action Committee (QAC) and finally QAC committee members shall present the case to the principal without fail. Any act of ragging observed by any member of the college shall be brought to the notice of the Principal immediately. Depending on the severity of the incident, appropriate action will be taken.

Also, a committee comprising of students of all branches has been constituted and the names of the student members also.

Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University

Members of Grievances & Redressal Committee:

S. No.	Name	Designation	Category
<i>Senior Faculty Nominated by the Principal as Chairman</i>			
1	Dr. B. Ratan Reddy	Principal	Chairman
<i>Four Senior Faculty members nominated by the Principal</i>			
2	Dr. A. Sirisha	Associate Professor & HOD	Member
3	Mohammed Abdul	Assistant Professor	Member
4	R. Srinivasu	Assistant Professor	Member
5	Dandugula Suresh	Assistant Professor	Member

Establishment of Internal Complaint Committee (ICC)	<p>An Internal Complaint Committee has been constituted to resolve any issues related to the complaints received from staff and students. Position in Committee</p>			
	S. No.	Name	Designation	Category
	1	Dr. B. Ratan Reddy	Principal	Chairman
	2	Dr. A. Sirisha	Associate Professor & HOD	Member
	3	Mohammed Abdul	Assistant Professor	Member
	4	R. Srinivasu	Assistant Professor	Member
5	Dandugula Suresh	Assistant Professor	Member	
<p>The committee is expected to identify the cause of the problem, interact with all involved and recommend an action plan to the principal. The above committee will come into force with immediate effect and will continue till further orders.</p>				

Establishment of Committee for SC/
ST

A SC-ST Cell Committee has been constituted to deal with the issues and requirements of SC/ST category staff and students.

S. No.	Name	Designation	Category
1	Dr. B. Ratan Reddy	Principal	Chairman
2	Dr. A. Sirisha	Associate Professor & HOD	Member
3	Mohammed Abdul	Assistant Professor	Member
4	R. Srinivasu	Assistant Professor	Member
5	Dandugula Suresh	Assistant Professor	Member

The above committee will come into force with immediate effect and will continue till further orders.

Internal Quality Assurance Cell

The Internal Quality Assurance Cell (IQAC) has been constituted with the following members to Develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution

S.No	Name	Designation	Category	Type
1	Dr. B. Ratan Reddy	Principal	Chairman	Ex Officio
2	Dr. A. Sirisha	Associate Professor & HOD	Member	Academician
3	B. Sandeep Reddy	Industrialist	Member	Industry Expert
4	R. Srinivasu	Asst. Professor	Member	Academician
5	Dandugula Suresh	Asst. Professor	Member	Academician

Name of Programmes approved by AICTE

Program

PGDM

Level

Post Graduate

Specialization

Business Analytics
Finance
Human Resource
Marketing
Digital Marketing

Name of Programmes Accredited by AICTE : Nil

NAME OF THE PROGRAMME			
Name of the Department	No. of seats	Duration	Fee
PGDM	60	2-YEARS	50000
And being run in the same Campus along with status of their AICTE approval.			
NO			
Faculty List			
1. Dr. B. Ratan Reddy, Principal 2. Dr. A. Sirisha, Associate Professor & HOD 3. Mr. R. Srinivasu, Assistant Professor 4. Mohd. Abdul, Assistant Professor 5. Mr. Dandugula Suresh, Assistant Professor			
Faculty			
Permeant faculty: 5		Adjunct Faculty: 0	
Permanent Faculty: Student Ratio: 1:15			
Admission			
Number of seats sanctioned with the year of approval			
2020-21 - 60	2021-22 - 00	2022-23 - 00	
Number of Students admitted under various categories each year in the last three years			
2021-22 - 00	2022-23 - 00	2023-24 - 00	
Number of applications received during last two years for admission under Management Quota and number admitted			
2021-22		2022-23	
NA		NA	

Information of Infrastructure and Other Resources Available	
Number of Class Rooms and size of each	2 (70 Sqm each)
Number of Tutorial rooms and size of each	1(35 SqM)
Number of Laboratories and size of each	1(70 SqM)
Number of Computer Centers with capacity of each	1(30)
Central Examination Facility, Number of rooms and capacity of each	1 (35 SqM)
Barrier Free Built Environment for disabled and elderly persons	YES
Occupancy Certificate	YES

Computing Facilities					
Internet Bandwidth	Number and configuration of System	Total number of systems connected by LAN	Total number of systems connected by WAN	Major software packages available	Special purpose facilities available
100MBPS	30 Computers	30	30	YES	YES
Innovation Cell: Available					
Social Media Cell: Available					
Compliance of the National Academic Depository (NAD), applicable to PGCM/PGDM Institutions and University Departments					
List of facilities available					
Games and Sports Facilities			Available		
Extra-Curricular Activities			Available		
Soft Skill Development Facilities			Available		

Fire and Safety Certificate	YES
HostelFacilities	NO
Library	
NumberofLibrary books/Titles/ Journals available(program-wise)	List of online National/International Journals subscribed
Program: Management Books: 5200 Titles: 1500 National & International Journals: 9	DELNET
Laboratory	
Laboratory Name	Number Laboratory
Computer Laboratory	1

Teaching Learning Process		
Curricula and syllabus for each of the Programmes as Approved by the University	Available	
Academic Calendar of the University	Available	
Academic Time Table with the name of the Faculty	Available	
Members handling the Course		
Teaching Load of each Faculty	Available	
Internal Continuous Evaluation System and place	Available	
Student's Assessment of Faculty, System in place	Available	
For each Post Graduate Courses give the following		
Title of the Course	-	
Curricula and Syllabi	-	
Laboratory facilities exclusive to the Post Graduate Course	-	
Special Purpose		
Software, all design tools in case	Available	
Academic Calendar and framework	As per the framed syllabus and curricular	
LoA and subsequent EoA till the current Academic Year		
Available		
Account audited statement for the last three years		
AY2023-24	AY2022-23	AY2021-22
Under process	Done	Done

Best Practices adopted, if any

The institute's goal is to show its uniqueness to the students. To achieve this, the administration has devised few best practices. They are

1. Induction program is made mandatory for all students to understand the need and usefulness of degree level education
2. Students are mentored towards ethics, morals and social responsibility to live with broad understanding on the society
3. Innovative teaching learning process
4. Guidance to higher education in India and abroad
5. Students are guided to do projects that helps to spread the technology into every corner of the society
6. Students are exposed to National and International community's by advising them to participate in certain conferences through webinars
7. Implementation of sustainability measures
8. Extending the facilities to the community through extension activities
9. Stakeholders of the Institute especially students are encouraged to participate in the Institute Management through their memberships in various committees.
10. The Institute has been conducting Faculty Development Programs
11. The Internal Quality Assurance Cell (IQAC) and Department Academic Audit Committee (DAAC) are instrumental in enhancing and assuring the quality of teaching and learning in the Institute
12. Implementation of Internal and external Academic and Administrative audit
13. Annual Self Appraisal for faculty is in practice
14. The Institute has active and vibrant Governance and Leadership policies which are pivotal for promoting and upholding the standards and quality of the Institute